

# Authorization to Release Patient Information



SCHOOL OF  
**DENTISTRY**  
UNIVERSITY OF MICHIGAN

Central Records, Rm B390  
University of Michigan School of Dentistry  
1011 N. University Ave.  
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Email: dentalrecordcopy@umich.edu

I AUTHORIZE THE UNIVERSITY OF MICHIGAN SCHOOL OF DENTISTRY, ITS AGENTS AND ITS EMPLOYEES TO RELEASE PROTECTED HEALTH INFORMATION ABOUT ME / MY CHILD TO THE RECIPIENT WHICH MAY INCLUDE ALCOHOL AND DRUG ABUSE TREATMENT; PSYCHOLOGICAL AND SOCIAL WORK COUNSELING; HIV OR AIDS OR ARC; COMMUNICABLE DISEASE OR INFECTIONS, INCLUDING SEXUALLY TRANSMITTED DISEASES, VENEREAL DISEASE, TUBERCULOSIS AND HEPATITIS; AND DEMOGRAPHIC INFORMATION; FOR THE PURPOSES, AND UNDER THE CONDITIONS DESIGNATED ON THIS FORM.

## PATIENT INFORMATION

First Name	Last Name	Date of Birth	
Street Address	City, State	Zip Code	Phone Number
Email:			

## SEND RECORDS TO: (Choose only ONE Delivery Option)

**SEND BY MAIL TO:**

Self or Name of Dentist, Physician, Institution, Clinic, Etc.

Address

City, State, Zip Code

Phone Number

**SEND BY ENCRYPTED EMAIL TO:**

Self or Name of Provider/Clinic Phone Number

E-mail

**CALL FOR PICK-UP School of Dentistry, Room B390**

Self or Name of Representative Phone Number

## INFORMATION TO BE DISCLOSED:

- Recent xrays/ treatment notes  
(May take two business days to complete)
- Specific Information \_\_\_\_\_  
(Archived records may take two weeks to complete)

## PURPOSE(S) FOR DISCLOSING INFORMATION:

- Consultation
- Attorney Inquiry/Legal Matter
- Insurance Claim
- Other: \_\_\_\_\_

**EXPIRATION** (may be a specific date or a condition; if left blank, expires 6 months from date below):

This authorization expires: \_\_\_\_\_

## REVOCAION, REDISCLOSURE, AND CONDITIONING OF ELIGIBILITY:

**REVOCAION:** I understand that I may revoke my authorization by writing to the School of Dentistry, Attention: Central Records, 1011 N. University, Ann Arbor, MI 48109-1078. After it is revoked, UM School of Dentistry will make no further disclosures to the above persons without a new authorization. UM can rely on this authorization until it is revoked or until the expiration date or conditions are met. A request to revoke my authorization will not apply to the extent UM has taken action in reliance upon my authorization. In the event that the authorization was obtained as a condition of providing insurance coverage, the revocation will not apply to my insurance company to the extent that the law provides my insurer with the right to contest a claim under the policy, or the policy itself.

**REDISCLOSURE:** Once information has been disclosed, it may no longer be protected from further disclosures by federal or state privacy laws.

**CONDITIONING OF ELIGIBILITY:** UM will not condition treatment, payment, enrollment, or benefit eligibility on my signing this document.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

AUTHORIZATIONS SIGNED BY A LEGAL REPRESENTATIVE MUST INCLUDE A COPY OF THE GUARDIANSHIP PAPERS OR A POWER OF ATTORNEY.  
Release of Info/Rev.05/18