

The University Of Michigan School Of Dentistry's Policy on Loaning Instruments for Licensing Examinations

Students often make requests to take instruments and equipment out of the School of Dentistry in order to take or retake regional board examinations. This is a major liability for the School since the value of these items is high (\$2000 - \$8000). In addition, the preparation and check out of instruments and equipment requires dispensary staff to work overtime and can affect the availability of these items for use by students in the School.

As a result, the School of Dentistry will only loan instruments and equipment to candidates taking licensing examinations under the following circumstances:

- The candidate must be a predoctoral dental student, dental hygiene or graduate student who has yet not checked out from the School of Dentistry.*
- Graduate students may borrow instruments only if they are taking the CDCA examination at Michigan or retaking the examination at the University of Detroit Mercy. A letter is required from their department chair agreeing to pay for any lost or damaged equipment and instruments that are taken out of the building.
- The candidate may need to pay an instrument-packaging fee before being allowed to take instruments out of the building.
- All instruments must be returned in accordance with the guidelines specified on the loan consignment contract. Candidates will be assessed a fee for missing or broken instruments.
- Candidates must personally check out instruments and must also be present when they are returned to the School.

*If there is a documented academic or health problem that would necessitate a student taking the CDCA examination after the student has officially graduated, the student may petition (within 30 days of graduation) for an exception to this policy. Exceptions will be considered on a case-by-case basis and must be approved by the Associate Dean for Patient Services in consultation with the Assistant Dean for Student Services.

2023-24 Fees for Loaning Instruments

- D4 students: there is no instrument charge for the CDCA examination while enrolled as a dental student unless it is a second licensing examination (see below)
- Non-CDCA examination (WREB, CRDTS, etc.);
 - UM Predoctoral dental and dental hygiene students only: no charge for first exam including first retakes
 - \$100 for each additional dental retake, \$50 dental hygiene
 - \$300 for a second type of licensure exam (i.e. WREB), \$150 dental hygiene
 - \$100 for each additional dental retake, \$50 dental hygiene.
- UM-Graduate student site and instrument rental fees: \$750. No charge for each additional retake while still enrolled as a graduate student. No loaning of instruments for non-CDCA examinations.
- CDCA retake: no charge for current D4's and graduate students.
- Manikin retake site fee (include instruments) for external (Non UM) candidates: \$375
- Non-UM CDCA candidates: \$375 for manikin exam and \$375 for the clinical exam.